

CHARDONNAY ESTATES ARCHITECTURAL REVIEW BOARD

4400 Highway 20 East, Suite 311 Niceville, Florida 32578
Phone: 850-279-6050 E-mail: manager@bam.gccoxmail.com

ARCHITECTURAL REVIEW APPLICATION

Please attach the requested documents for new construction, renovations, additions, painting, roofing, sheds, fences, swimming pools, landscaping modifications and tree removal. The applicant refers to the lot owner and ARB refers to the Architectural Review Board.

Important requirements, read carefully!

No work, improvements or tree removal may commence on the designated lot, until this application has been signed, approved and picked up. Any changes to approved applications must be made in writing, signed and approved by the Board. This application is valid for sixty (60) days from the approval date. Applicant must resubmit the application, if construction has not commenced within the sixty (60) days. The **new approval process** must be completed prior to commencement of the project.

During the construction period, Applicant and Builder are jointly responsible for fulfilling the requirements set forth herein. However, Applicant acknowledges and agrees that he is solely responsible for repairing any damage to the edges of the roadway abutting the lot and repairing any damage to any roads or landscaping caused by their contractor or subcontractor during the period of construction on the lot. Therefore, it is essential that your builder or contractor acknowledge responsibility by signing in the designated space.

I have read and agree to abide by the requirements set forth in this application and the recorded Covenants and Restrictions of Chardonnay Estates. Complete and sign in the appropriate space. Please print or type!

Applicant: _____ **Home Phone:** _____ **Cell Phone:** _____

Signature: _____ **Date:** _____

Street Address: _____ **Lot:** ___ **Block:** _____

Builder/Contractor: _____ **Office Phone:** _____ **Cell Phone:** _____

Business Address: _____ **City:** _____ **State:** _____ **Zip Code:** _____

Signature: _____ **Date:** _____

Date Received: _____ **Received By:** _____

Date Picked-up: _____ **Received By:** _____

Date Reviewed: _____ **Approved:** _____ **Not Approved:** _____

By: _____ **Signature:** _____ **Date:** _____

Approval does not relieve the Applicant from compliance with all applicable building codes and any County, State and Federal requirements.

Applicant or builder must also be in full compliance with Chardonnay Estates restrictions and covenants unless specifically waived by the Board in writing.

Please check the applicable box, answer all questions pertaining to your particular type of request and follow instructions, carefully.

- Tree Removal:** Provide a site map with the location of tree and physically mark the tree for Board inspection.
- Fence Construction:** Provide a site plan with the location of the fence, gates, height, color and style. Picks must be placed on the outside of the support posts. Picks must face outward.
- Swimming Pool:** Provide a site map with the location of the pool with all setbacks, contractor site plan, fencing and acquire the County and State statues regarding safety requirements. Pools are required, by law, to be fenced.
- Addition:** Provide site map with the location of the improvements with all setbacks, architectural drawings and exterior material list with samples. Permits must be posted on the property during construction.
- Renovation:** Provide a list of improvements, exterior material list with samples, site drawings, and contractor information. This includes changing exterior elements such as paint. Permits must be posted on the property during construction.

Note: Facing materials on the house are assumed to go to actual grade level unless you specify otherwise. The proposed site plan must be attached showing the location of improvements on the lot and all setbacks.

Please complete the following information, only if applicable.

Will you require a variance? Yes ___ No ___
 Please provide a brief description if answered yes. _____

Setbacks	Required	Proposed to Stem Wall	Overhang	Encroachment
Front Yard				
Rear Yard				
Left Side				
Right Side				

Material	Roof	Brick	Mortar	Stone	*Stucco	Siding	Trim	Entrance	Doors	Shutters	Garage Doors
Color											
Type											

*Please exercise care in the application of stucco color. In the event the applied stucco color does not match the color submitted, the ARB has the right to require stucco to be painted.